Office Links Group

One-stop cross-border corporate services across Asia-Pacific and the Middle East

Structuring · Cross-border tax advisory · Company formation & compliance · Human resources

Hong Kong (HQ) · Guangzhou · Shenzhen · Dubai

Established 2007 · Hong Kong TCSP licence TC001192 · Big Four management background

ABOUT OFFICE LINKS

Hong Kong headquarters, licensed and professionally led

- Established in 2007; Hong Kong is the group's headquarters
- Hong Kong TCSP licensee since the first batch (TC001192)
- Led by Hong Kong CPAs; prior Big Four management background
- Key group member firms: MCI CPA and VisaPro (immigration)
- Listed on Hong Kong Government-backed professional service platforms

Team composition **over 30 professionals**

Hong Kong c. 20 people | **Regional offices**

Guangzhou · Shenzhen · Dubai · Malaysia

Qualifications **CPA** · **CIA** · **prior Big Four professional backgrounds**

2007
Established

30+
Professionals

4
Own offices

TCSP
Hong Kong licensed

REGIONAL NETWORK

Regional footprint and Trusted partner network



Own offices — 4 locations

- **Hong Kong (HQ)**
  Group headquarters and decision-making centre
- **Guangzhou**
  Mainland accounting and tax filing
- **Shenzhen**
  Shenzhen–Hong Kong integrated company support
- **Dubai**
  UAE and Gulf region

Key trusted partner cities — 6 locations

- Beijing
- Shanghai
- Singapore
- Kuala Lumpur
- Bangkok
- Jakarta

Offshore jurisdictions

British Virgin Islands (BVI) · Cayman Islands

Single point of contact · Coordinated delivery

Note 1: Certain services are provided by group member firms, including MCI CPA and VisaPro.
Note 2: Certain statutory services outside Hong Kong are performed by licensed local firms working with the group on a long-term basis.

CORE SERVICES

Service lines

Three service lines covering the full cycle from formation and operations through to ongoing compliance.

I Formation & compliance

- Company incorporation and set-up
- Company secretary & registration
- Bank account opening support
- Inbound investment & FX filings
- Licences, permits, trade marks
- Annual filings and compliance

II Accounting, tax & audit

- Bookkeeping and reporting
- Statutory and internal audit
- Tax advisory and filings
- Cross-border tax structuring
- Transfer pricing documentation
- Government funding applications

III HR & immigration

- Recruitment and talent placement
- Payroll, MPF and social insurance
- Employer of Record (EOR)
- Work visas and employment permits
- Investor and talent immigration
- Virtual and serviced offices

Key jurisdictions covered **Hong Kong · Mainland China · UAE · Singapore · Malaysia · Thailand · Indonesia · BVI · Cayman Islands**

Note: Certain services are provided by group member firms (MCI CPA, VisaPro and others); certain statutory services outside Hong Kong are performed by licensed local firms under the overall coordination of Office Links.

HOW CLIENTS USE US

Two international expansion routes, one point of contact

Hong Kong is often the holding and management layer — where a market is better entered directly, we set up locally.

Route 1 — Inbound

Overseas group entering Hong Kong, China and Asia

WHY IT WORKS

- Hong Kong holding company for Mainland investment: 5% dividend withholding tax where conditions are met, against 10%
- No Hong Kong withholding tax on dividends and no capital gains tax; 51 double taxation agreements in force
- For Southeast Asia and other markets, using Hong Kong holding company can benefit from the Corporate Treasury Centre

WHAT WE DO

- Hong Kong company, bank account, company secretarial
- Mainland WFOE or JV; ASEAN and UAE entities
- Treaty documentation, tax advisory, accounting, audit & compliance

Route 2 — Outbound

HK company expanding to Mainland & across the region

WHY IT WORKS

- Same treaty position on profits repatriated from the Mainland to the Hong Kong parent
- Treaty coverage with the UAE, Malaysia, Thailand, Indonesia, Vietnam and Cambodia
- One management and reporting layer for several markets, run from Hong Kong

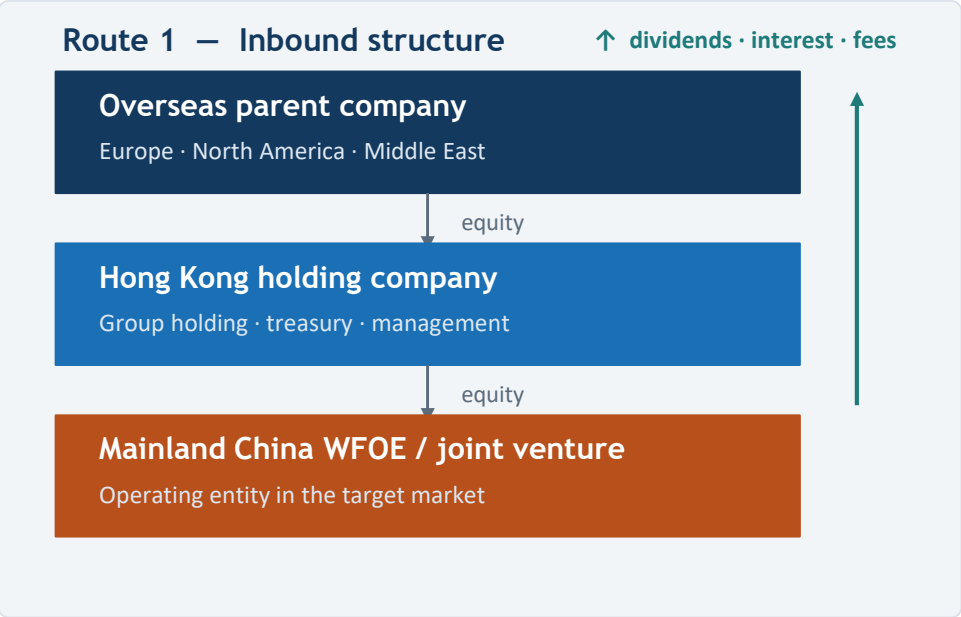
WHAT WE DO

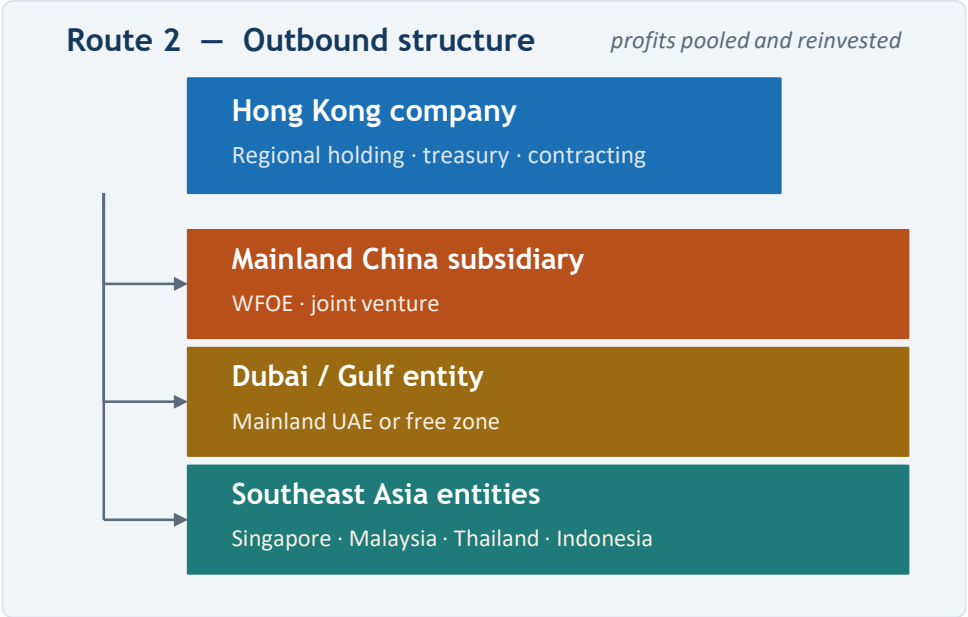
- Mainland subsidiary set-up via Guangzhou and Shenzhen offices
- Dubai and Southeast Asia entities via our network
- Group tax, transfer pricing and substance review

Source: Inland Revenue Department — notes to tax rates for dividends, interest and royalties (www.ird.gov.hk/eng/tax/dta_notes.htm) and the list of comprehensive double taxation agreements (www.ird.gov.hk/eng/tax/dta_inc.htm). Treaty benefits depend on beneficial ownership, holding thresholds and documentation.

STRUCTURING

Holding structures and the fund flow





5% vs 10%

Dividends paid by a Mainland company to a Hong Kong holding company: **5%** withholding tax where the Hong Kong company is the beneficial owner and directly holds at least 25% of the capital, against **10%** in other cases; interest and royalties fall to 7%. Requires a Hong Kong tax residency certificate and beneficial-owner substantiation.

Source: Inland Revenue Department — notes to tax rates for dividends, interest and royalties (www.ird.gov.hk/eng/tax/dta_notes.htm). Structures must be consistent with the commercial substance of the business; treatment depends on the facts of each case.

PROFESSIONAL CAPABILITY

Cross-border tax advisory

Treaty benefits and withholding tax

- Dividends at 5% or 10%, interest and royalties at 7% under the Mainland Arrangement with a Hong Kong holding company
- Hong Kong tax residency certificate and beneficial ownership review

Hong Kong tax position

- Two-tiered profits tax at 8.25% and 16.5%; no dividend withholding tax or capital gains tax
- Offshore claims and the foreign-sourced income exemption regime, with advance rulings where appropriate

Transfer pricing and substance

- Functional and risk analysis, group service fees and related-party loan pricing
- Substance in Hong Kong: people, premises, decision-making, books and records

Risk review and exit planning

- Permanent establishment and indirect transfer exposure
- Share transfer, repatriation and exit routes with supporting documentation

Not the lowest headline rate, but a structure in which business, tax, funds and compliance stand together.

Rates cited from the Inland Revenue Department (www.ird.gov.hk/eng/tax/dta_notes.htm). General information only; specific treatment requires case-by-case assessment.

Professional depth. Global connections.

Office Links Group

TCSP licensed in Hong Kong · prior Big Four backgrounds · Asia-Pacific and Middle East network

WhatsApp — Office Links

Our offices

Hong Kong (HQ)
Group headquarters

Units 1001-03, 10/F,
Prosperity Millennia Plaza,
663 King's Road, Quarry Bay,
Hong Kong, China

Guangzhou
Mainland accounting and tax

Unit 206, Block C4,
213 Huangbian South Road,
Baiyun District,
Guangzhou, China

Shenzhen
Shenzhen–Hong Kong support

Unit 1421, Times Financial Centre,
4001 Shennan Avenue, Futian,
Shenzhen, China

Dubai
UAE and Gulf region

6/F, Meydan Grandstand,
Nad Al Sheba,
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