

Invest Hong Kong Environmental Report for the period from April 2024 to March 2025

Introduction

This report sets out the environmental policy, commitments and progress of green management measures taken by Invest Hong Kong (InvestHK) for the period from April 2024 to March 2025.

InvestHK's vision is to strengthen Hong Kong's status as the leading international business location in Asia. Our mission is to attract and retain foreign direct investment which is of strategic importance to the economic development of Hong Kong.

As at 31 March 2025, there are around 180 staff working in InvestHK's office located at 19, 20, 23 to 25/F of Fairmont House, Central and 15/F of Revenue Tower, Wanchai.

Environmental Policy

InvestHK fully supports the Government's commitment in combating climate change and achieving carbon neutrality before 2050. We strive to provide a green office environment for the workplace and ensure that our operation is conducted in an environmentally conscious and responsible manner.

Green Measures

In working towards a better and healthier future, we have continued to preserve and conserve the environment through –

- conducting promotion activities across sectors and arranging events to attract leading carbon neutrality solutions and potential investors to Hong Kong, leveraging Hong Kong's commitments and business opportunities to achieving carbon neutrality before 2050;
- adopting technologies (includes digitalisation) and green housekeeping measures for energy conservation and paper saving, and using environmentally friendly products through green procurement;
- adopting more waste reduction and recycling; and
- encouraging staff to participate in environmental protection initiatives.

(1) Paper Saving

- Implement an on-line platform for the New Capital Investment Entrant Scheme for receiving applications.
- Implement electronic systems for processing internal applications for various functions, such as overtime, event sponsorship, duty visits etc.
- Perform the procurement functions through e-procurement system.

- Implement the Electronic Recordkeeping System (ERKS) for records keeping.
- Encourage staff to conduct paperless meetings and use digital business cards.
- Use electronic means to disseminate periodic newsletters to the public.
- Share documents and information (e.g. departmental circulars, management reports and telephone list) among staff via the intranet.

(2) Energy Saving

- Optimise natural lighting and minimise electrical energy usage.
- Utilise energy-efficient lighting and equipment.
- Encourage staff to adopt and support the “Dress Down in Summer” and “Casual Wear on Friday” promoted by the Civil Service Bureau.
- Work closely with the Electrical and Mechanical Services Department to identify and adopt more energy saving options.



(3) Waste Reduction

- Place waste paper collection bags near copying/printing areas.
- Set up waste separation bins in offices for recycling.
- Reuse office supplies and furniture where possible.



(4) Green Procurement

- Purchase eco-friendly stationery and office consumables.
- Adopt green specifications of products when procuring office equipment and appliances.



(5) Green Office Environment

- Place potted plants in the office.
- Participate in the Indoor Air Quality Certification Scheme and monitor office cleanliness regularly.

(6) Staff Awareness

- Promote environmental awareness by displaying of posters in common areas and by emails regularly.



- Organise environmental protection and awareness activities such as Shoreline Cleanups.



Environmental Performance

Paper consumption in 2024-25 increased by 15.77% (from 1,205 reams to 1,395 reams) as compared to the previous year, primarily due to the archiving and assessment of new applications for the new Capital Investment Entrant Scheme since its launch in March 2024. Meanwhile, the electricity consumption rose slightly by 2.14% (from 265,410 kWh to 271,090 kWh) as compared to last year's consumption.

Moving forward, we will continue to (a) strengthen our green management commitment by closely monitoring energy and paper consumption while implementing new electronic systems (for employee performance evaluation, financial transaction processing, and hiring management) to streamline workflow and enhance sustainability, along with transitioning our government vehicle to electric to achieve zero vehicular emissions; and (b) conduct promotion activities across sectors and arrange events to attract leading carbon neutrality solutions and potential investors to Hong Kong.

Feedback and Enquiries

Suggestions and enquiries on this report can be addressed to us by the following means –

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