



# RECRUIT EXPRESS

A BRAND OF HRnetGroup

**A LEADER IN  
QUALITY  
STAFFING SERVICE**



**TIMELY DELIVERY  
Quality Candidates**

# Why Partner with Us?

## Flexibility

Eliminate HR admin burdens during scaling

## Employer Branding

Reduce hiring risks & boost retention

## Personalized Support

Dedicated consultant for seamless HR management

## Cost Savings

Reduce HR & IT expenses with efficient solutions

## Hassle-Free Payroll

Accurate processing & online salary tracking

## Full Compliance

Guaranteed adherence to labor laws & tax regulations



# 20+ Years Strategic Staffing & HR Solutions

- Scalable contract recruitment & workforce consulting
- Bridging employers & talent gaps with compliance-focused solutions
- Termination support & labor law guidance



## Temporary & Contract Staffing

01

Understand the Hiring Needs from Clients

02

Broadcast & Promote the Job Opportunities

03

Shortlist Candidate & Make Recommendation to Clients

04

Client Interview (\*optional)

05

Offer & Contract Signing with Candidates

06

Handle Monthly Payroll & Statutory Requirements (MPF, EC, Tax)

07

Invoicing the Client on Monthly Basis

01.

Employment  
contract  
administration

02.

Staff personnel  
records updates &  
management

03.

Timesheets  
monitoring and  
computation

04.

Employer's MPF  
contributions

05.

Payment of wages

06.

Filing of payroll  
taxes to IRD

07.

Employee  
Compensation  
Insurance

08.

All mandatory  
statutory benefits  
monitoring



**Headcount  
Hosting  
& Payroll  
Outsourcing  
Services**

*Permanent Staff Placement*

# Contingency Search

- Pinpoint client needs and handpick qualified candidates
  - Present qualified resumes with evaluations
  - Seamlessly coordinate client-candidate interviews
  - Capture post-interview insights and salary expectations
  - Perform reference checks and background verification
  - Drive successful offer negotiations to secure talent
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- ✓ **Strategic Hiring** – Proactive talent sourcing & employer branding boost
  - ✓ **Smarter Matches** – Align candidate expectations & reduce drop-offs
  - ✓ **Risk-Free Guarantee** – Protected hires with onboarding support
  - ✓ **Trusted Partner** – 100% confidential, no-result-no-fee policy



# OUR SPECIALTY

- Temporary or Contract Staff
- Headcount Hosting Service
- Payroll Outsourcing Service
- Permanent Staff Placement

## A TOTAL STAFFING SOLUTIONS PARTNER

Headquartered in Singapore where it was founded in 1996, Recruit Express is now a leading recruitment and staffing firm in Asia. We are listed on the SGX's mainboard in 2017 (Stock Code: CHZ), with on-site recruiters across **Singapore, Hong Kong, Taiwan and Malaysia**, we have a considerable depth and track records in placing candidates at leading multinational companies.

4

Asian Cities

>20

Years of Experience

300+

Recruiters

13

Offices





# OUR COMMITTMENT

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## **SPEED**

Your valuable time deserves better allocation



## **QUALITY**

Expertly Vetted Consultants. Single Point of Contact



## **DEDICATION**

Regular check-ins to gather firsthand feedback

# CONTACT US

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